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| A picture containing object, clock  Description automatically generated |  | |
| 386 E. Black Street  P.O. Drawer 10072  Rock Hill, SC 29731 | T: (803) 981-1000  F: (803) 981-1094  www.rockhillschools.com |

**Request for Quotation**

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| **Department:** PROCUREMENT SERVICES | **Request Date:** | March 21, 2024 |
| **Contact:** Page Putnam | **Quote Due Date:** | April 8, 2024 |
| **Tel**: 803-981-1054 | **Subject of the RFQ 23-2417 :**  HP Ink cartridges | |
| **Email:** [PPutnam@RHMAIL.ORG](mailto:PPutnam@RHMAIL.ORG) |
| **Delivery Location:**  Rock Hill Schools  386 East Black St.  Rock Hill, SC 29730 | **Payment Terms:** Net 30 days  All invoices are to be emailed to [APINVOICES@RHMAIL.ORG](mailto:APINVOICES@RHMAIL.ORG) | |

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| **Printer Type** | **Color** | **Description** | **U.M** | **Unit Price** | **Extended Price** |
| HP 4015 | Black | 64A – CC364A  64X – CC364X | Each |  |  |
| HP 4200 | Black | 38A – Q1338A  38X – Q1338X | Each |  |  |
| HP 4250 | Black | 42A – Q5942A  42X – Q5942X | Each |  |  |
| HP m479 | Multi | 414A – Magenta - W2023A  Cyan - W2021A  Yellow - W2022A  Black - W2020A  414X – Magenta - W2023X  Cyan - W2023X  Yellow – W2020X  Black – W2020X | Each |  |  |
| HP600/m602/m603 | Black | 90A – CE390A  90X – CE390X | Each |  |  |
| HP m605 | Black | 81A – CF281A  81X – CF281X | Each |  |  |
| HP m608 | Black | 37A – CF237A  37X – CF237X | Each |  |  |
|  |  | Sales Tax: 7% |  |  |  |
|  |  | Shipping: |  |  |  |
|  |  | Total Cost |  |  |  |

For each item quoted, the pricing structure should be as indicated above. The bidder offers to supply to Rock Hill Schools the goods and/or services listed above, at the price shown, subject to the terms and conditions which can be found at <https://www.rock-hill.k12.sc.us/Page/6136> . All quotes can be emailed back to Page Putnam at [pputnam@rhmail.org](mailto:pputnam@rhmail.org) no later than April 8, 2024 by 5:00 p.m.

**HP BRAND ONLY – NO Substitutions**

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| --- | --- | --- | --- | --- |
| **Company Name and Address:** | **Name of the Bidder:** | **Telephone No.:** | **Date:** | **Quote Number:** |
| **Signature:** | **Email Address:** |